

Certified Executive *for* Health Care *at* Home

February 21 - 22, March 21 - 22, 2018
Columbus, Ohio



Why CEHCH?

The focus of this comprehensive certification course is to provide the essential components of a well-balanced home & community based services program. This course is developed in an effort to serve as best practice within the home care & community based services profession. While currently in the state of Ohio there is not a certification or license required to hold the title of Home Care or Hospice Executive Director, successful completion of this certification course will enable you to demonstrate an elevated knowledge base.

The Ohio Council for Home Care & Hospice and the Ohio Health Care Association are providing this Certification program which will enhance your training and distinction in the profession. This course will prepare you to develop services and procedures that reflect home and community based value and comply with Ohio rules. This course will offer a combination of a national certification as well as Ohio's most comprehensive state specific training, helping to transform a standard in the health care at home profession.

The certification program is designed to balance information, resource materials and interactive exercises, and will prepare you to develop services and procedures that reflect care values and comply with rules. Discussion of emerging issues will assure that your services will comply with regulatory intent while broadening your understanding of philosophies within the long-term care continuum. Earning your certification identifies and honors those who are performing at an advanced level of skill and knowledge.

Completion of this program provides participants direct access to sit for the NAB HCBS exam.

Equip Exceed Accomplish

Certified Executive for Health Care at Home (CEHCH)

A Certification for the Elite
in Home & Community based Services

Don't Delay,
Become a CEHCH Now!

Brought to you by:



Ohio Council for
**Home Care
& Hospice**

OHCA
OHIO HEALTH CARE ASSOCIATION

Is CEHCH Right for You?

Are you an experienced home care or hospice professional looking for a competitive edge in the market place?

Are you interested in obtaining the necessary skills to successfully lead a home care or hospice organization in Ohio or, even possibly, nationwide?

Then CEHCH is
the certification for you!

Ohio CEHCH is a comprehensive certification program designed to elevate skills and professionalism.



Is CEHCH Right for You?

Ohio **CEHCH** is a comprehensive certification program designed to elevate the skills and professionalism of home health, palliative and hospice care executives in Ohio by combining national competency standards with Ohio most comprehensive state-specific training.

While the state of Ohio does not require a certification or license to be an executive of a home health, palliative and hospice care organization, several states are considering adopting requirements. Therefore the **CEHCH** aligned it's program with the National Association of Long Term Care Administrator Board (NAB) Home & Community Based Services Examination, thereby allowing credentialed individuals to meet national competency standards.

The NAB National Home and Community Based Services Line of Service Examination Program (HCBS) (55 questions) exam encompasses independent living, adult day, home, home health, palliative and hospice care. The purpose of the HCBS

examination is to protect the public by ensuring that entry-level home and community based administrators have mastered a specific body of knowledge while demonstrating the skills and abilities essential to competent practice within the profession.

Obtaining the Ohio **CEHCH** will empower you to excel in the profession you love. And it will enhance your distinction within Ohio's growing and competitive home & community based marketplace.

What is NAB?

About the National Association of Long Term Care Administrator Boards (NAB)
NAB is the nation's leading authority on licensing, credentialing, and regulating administrators of organizations along the continuum of long term care.

The mission of a NAB member state regulatory board or agency includes public protection of the residents and clients of America's skilled nursing facilities, assisted living communities, and home and community based services. As such, NAB strives to support member boards and agencies in carrying out their mission through the development and provision of entry-level competency examinations, standards, shared resources, and tools to assist them in their role of licensure of nursing home, assisted living, and home and community based services administrators. NAB examinations are also used as a component in meeting the eligibility criteria for professional certification programs.



Course **Prerequisite:**

To register for the course, candidates must meet **one** of the following criteria:

- Hold a bachelors/master degree with at least 3 years home health/hospice administrator experience;
- Hold an associates degree with at least 4 years of home health/hospice administrator experience;
- Have a high school diploma with at least 5 years of home health/hospice administrator experience;
- Licensed as a nursing home administrator (NHA) or certified as a Certified Executive for Assisted Living (CEAL)*;
- Is a licensed professional in a health-related field*.

***Please note:** it is recommended to have at least one year or more of hospice/home care administrative or upper-level management experience prior to attending this course.

The Ohio CEHCH Training Course is a combination of interactive classroom training, self-study and hands-on learning.



Training Course **Format:**

The course begins with two days of state-specific training encompassing the current climate of home & community based services in Ohio. Training will cover such things as survey and regulatory management, working within the continuum of care, marketing, legal compliance, risk management, personnel requirements as well as clinical operations management.

Following the initial two days of training, participants will be given self-study materials and will be required to complete the projects prior to the beginning of the final two days of training which will occur a few weeks later.

The final two days of training will cover NAB's areas of practice within the home & community based services arena. This includes details on:

- Customer Care, Supports, and Services
- Human Resources
- Finance
- Environment
- Management and Leadership

Quizzes and small group activities will reinforce the content through an overview of national best practices.





Ohio CEHCH **Certification:**

Receiving Certification & Renewal:

Initial Certification: In order to receive the certification, participants must attend all four days of the CEHCH program, complete the required self study courses, score at least 85% or higher on the state component exam and pass the NAB HCBS Exam.

Certification Renewal: In order to ensure continued competency, certified participants must renew their certification annually. Renewal is accomplished by completing 24 hours of continuing education every 2 years on subjects relevant to home & community based services operations, management and philosophy.

The CEHCH **Faculty:**

The CEHCH program faculty are professionals, chosen for their expertise and knowledge - to make the program stimulating and challenging. They are leaders in all aspects of home & community based services.



Course **Materials:**

Candidates will receive the following as part of their training course fee:

- **Accounting Made Simple: Accounting Explained in 100 Pages or Less** - by Mike Piper (*a \$15.00 value*)
- **Long Term Care: Managing Across the Continuum** - by John R. Pratt (*2016 - 4th Edition*) (*a \$88.00 value*)
- **Dimensions of Long-Term Care Management: An Introduction** - by Mary Helen McSweeney-Feld and Reid Oetjen (*2016*) (*a \$89.00 value*)
- Comprehensive handout materials & resources

Course **Schedule:**

All programs will be held in Columbus, Ohio from 8 am - 5 pm. Lunch will be provided each day as well as continental breakfast and beverages. Directions, nearby hotels and other details will be provided upon receipt of registration for the course.

Continuing Education **Credit:**

This program has been approved for twenty (20.0) hours of continuing education credit for Ohio nursing home administrators and Ohio nurses. All attendees will receive a certificate of attendance.



Training **Date & Location:**

February 21 - 22, March 21 - 22, 2018

OHCA Association

55 Green Meadows Drive South
Lewis Center, Ohio 43035 614-436-4154

Nearby **Hotels:**

Mention OHCA for a special rate

- **Nationwide Hotel & Conference Center**, 100 S. Green Meadows Drive, Lewis Center, Ohio 614-880-4300, code OHHCA
- **Cambria Suites**, 9100 Lyra Drive, Columbus, Ohio 614-841-9100
- **Hampton Inn & Suites**, 8411 Pulsar Place, Columbus, Ohio 614-885-8400
- **Hyatt Place**, 7490 Vantage Drive, Columbus, Ohio 614-846-4355

Program **Fees:**

Rates:

\$ 675	<i>Early rate:</i> (before February 7)
\$ 845	<i>Regular rate:</i> (after February 7)

Students will register and pay for the NAB testing separate and apart from CEHCH program fees.

Please note: the cost for the NAB examination is separate and apart from the CEHCH training fees. The NAB HCBS exam fee is currently \$175. This fee will be paid by the student to NAB. Do not send to EFOHCA. Information on applying for the NAB examination will be presented during Day 4 of the CEHCH course.



Registration Form:

Name: _____
(to appear on Certificate)

Nickname: _____

Title: _____

Email: _____

Organization: _____

Work Address: _____

City: _____ State: _____

Zip: _____

Work Phone: (_____) _____

Work Fax: (_____) _____

Credit Card Payment:

☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Card Number: _____ - _____ - _____ - _____

Expiration Date : ____ / ____

Card Holder: _____

Signature: _____



We Accept:

Checks, Visa, Master Card,
AmEx & Discover

EFOHCA

EDUCATIONAL FOUNDATION OF
OHIO HEALTH CARE ASSOCIATION

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